

**THE MINUTES OF THE MEETING OF WINGATE PARISH COUNCIL**  
**HELD ON MONDAY, 12th SEPTEMBER 2022**

**Present:** Councillors S Williams (Chair) J Bradley, P Daly, P Mason, E Mason, C Ryan, T Smith

Apologies of absence were received from Councillors Wilson and Kelly and County Councillor Higgins.

Following words from the Chairman it was noted that the Parish Council was saddened by the passing of Queen Elizabeth 11.

2022/09/12/01

**PUBLIC QUESTIONS**

There were no representatives of the public present.

2022/09/12/02

**THE MINUTES OF THE MEETING** held on 11th July 2022 were agreed as a correct record.

2022/09/12/03

**POLICE AND ASSOCIATED MATTERS**

The Clerk presented a summary of crime and anti-social behaviour relating to the month of August which included:

- 2 reports of criminal damage
- 0 reports of vehicle criminal damage
- 5 reports of anti-social behaviour- nuisance
- 7 reports of anti-social behaviour- environmental
- 0 reports of burglary

The majority of anti-social behaviour reports were noted as relating to off road/quad bikes. The Police were noted as having seized 7 off road bikes across the district in the previous few weeks.

It was noted that a speed camera had been deployed at Wellfield Road throughout August with 202 drivers triggering cameras. Of these 3 were to be processed by the courts, 10 had received a fine and points and 189 fell within speed awareness course levels.

Members expressed concerns at the number of speeding drivers and it was noted that details on any potential future action relating to Wellfield Road was awaited. Speeding issue on the front street area was noted as being looked into by County Councillor Higgins.

PACT meetings were noted as continuing to be monthly but in person at the community centre on a bi-monthly basis with online meetings in between.

**RESOLVED** the information given be noted and further progress be awaited.

2022/09/12/04

## **PROGRESS REPORT**

### (1) Joint Event with Hutton Henry Parish Council

The Clerk advised that the joint bingo and pie and peas events were to continuing to be a success. A short consultation exercise had been undertaken with attendees who had highlighted a desire for the sessions to continue. Other entertainment events had been suggested.

It was noted that the Clerk, Chair and Vice Chair had met with their equivalents at Hutton Henry Parish Council to discuss the consultation and other joint events. It had been proposed to trial a singer or equivalent entertainment each month in addition to bingo with the potential for a festive event at Christmas.

Following general discussion it was **RESOLVED** that:

- a) The information given be noted;
- b) The Clerk be authorised to liaise with Hutton Henry Parish Council regarding arrangements for monthly entertainment events and a Christmas festive event; and
- c) Further progress be awaited.

### (2) Church Service

It was noted that there had been a church service the previous evening to mark the passing of Queen Elizabeth 11 and to proclaim King Charles 111. It was noted that the Chairman had given a proclamation reading

**RESOLVED** the information given be noted.

### (3) Park Update

It was noted that car park works were nearing completion and a redundant allotment had been cleared. Defibrillators had been delivered and were awaiting installation. Discussions were ongoing with play rangers and a walking club regarding use of the bowls pavilion as a base. There was potential for refreshments to be made available.

The Clerk advised that following the demolition of a storage unit next to the football changing room there was a shortage of storage space needed by the parks staff. It was noted that an allowance of £2500 had been made in the precept for a new storage container. Rising costs meant purchase costs would likely exceed this.

Following general discussion it was **RESOLVED** that:

- a) the information given be noted;
- b) the Clerk be authorised to proceed with the purchase of a storage

- container; and  
c) further updates be awaited.

(4) North Road West

The Clerk advised that following the attendance of residents at the last meeting he had further taken up concerns regarding the condition of some private rented properties at North Road West with Durham County Council and a site meeting had been held with residents and representatives of the County Council, the Police and street wardens.

Issues relating to specific properties had been noted although some issues were already in the process of being addressed.

**RESOLVED** the information be noted and further progress be awaited.

(4) Citizens Advice Service

A Member raised the value of the Citizens Advice Service and the dependence on it by some people in the community. It was queried whether or not it was promoted in the boundaries of Hutton Henry Parish Council. It was also suggested that while it was promoted electronically by the Clerk consideration should be given to a leaflet drop promoting the Citizens Advice Service as things like the food bank and the opening hours of the community centre.

Following general discussion it was **RESOLVED** that a draft leaflet be considered at the next meeting.

(5) Play Scheme

The Clerk advised the annual play scheme had been another success with 60-80 children attending each day. The community association staff were praised for their work in organising the scheme. The Clerk added that approximately 160 people had attended the away day to South Shields including 10 children and their family members.

**RESOLVED** the information given be noted.

2022/09/12/05

**NATIONAL LOTTERY COMMUNITY FUND APPLICATION UPDATE**

The Clerk referred to previous updates and advised that the Parish Council had been successful in its application for park wardens/coordinators with a budget of £64k over two years. He suggested that careful thought was needed to agreeing a job description and to outlining the exact requirements of the role. He suggested such issues could be considered by the Making Wingate Welfare Park Wonderful project group with recommendations then brought back to the Parish Council. The Parish Council was noted as having submitted the bid and post holders would be employed by it.

Following general discussion it was **RESOLVED** that the job role and

description of park wardens/coordinators be delegated to the Making Wingate Welfare Park Wonderful project group for initial consideration prior to further consideration and agreement by the Parish Council.

2022/09/12/06

**PLANNING APPLICATIONS**

**RESOLVED** that no objections be raised in relation to the following applications:

Demolition of existing hay barn and erection of a dwelling- Woodmans Paddock, Wingate

Single story extension, additional car park and recreation year- Wingate Junior School Moore Lane, Wingate

2022/09/12/07

**CORRESPONDENCE**

There was no correspondence to consider.

2022/09/12/08

**PAYMENTS AND FINANCIAL MATTERS**

(a) Authorisation of Payments

**RESOLVED** that authorisation be given for the following payments:

UK Fuels- Petrol

Cheque No. 405974 £8.72

Aztec Print- Letterhead

Cheque No. 405975 £110.40

Durham CC- Licence for Land at Nursery

Cheque No. 405976 £1.00

Durham CC- Trade Waste

Cheque No.405977 £291.20

Rotary Club of Durham- Defibrillators

Cheque No.405978 £2429.34

TSL- Line Marker

Cheque No.405980 £286.80

Clerk- July Office Allowance	
Cheque No.405981	£50
Clerk- Refund for Print Cartridges	
Cheque No.405982	£20.79
J Hart- Works to Football Changing Room	
Cheque No.405983	£1980.00
Npower- Pit Wheel	
Cheque No.405984	£68.79
Webster Landscaping- Watering of Baskets	
Cheque No. 405985	£792.00
BT- Broadband at Park	
Cheque No. 405986	£81.92
Smith of Derby- Clock Maintenance	
Cheque No. 405987	£297.60
Clerk- refund for Stationery	
Cheque No. 405988	£18.98
MKM- Painting Materials	
Cheque No. 405990	£163.61
Aqua Gas and Heating- Showers at Park	
Cheque No. 405991	£70.00
UK Fuels- Petrol	
Cheque No. 405992	£8.72
Steadfast Security- CCTV Maintenance to 31/3/23	
Cheque No. 405993	£2028.00

Clerk- Play Scheme Refund	
Cheque No. 405995	£1200.00
Mcfarlane Packaging- Doggy Bags	
Cheque No. 405996	£1062.00
Clerk- August Office Allowance	
Cheque No. 405997	£50.00
McAfee Software- Software	
Cheque No. 405998	£99.00
Par Petroleum- Diesel	
Cheque No. 405999	£285.10
Wingate Community Association- Room Hire	
Cheque No. 406000	£252.00
Webster Landscaping- Watering of Baskets	
Cheque No. 405801	£1188.00
UK Fuels- Petrol	
Cheque No. 405802	£8.92
E.ON Next- Xmas Lighting	
Cheque No. 405803	£42.34
MKM- Screws	
Cheque No. 405804	£26.14
Npower- Pit Wheel	
Cheque No. 405805	£33.85
Clerk- Away Day Refund	
Cheque No. 405807	£180.00

BT- Broadband at Park	
Cheque No. 405808	£81.92
Clerk- Away Day Refund	
Cheque No. 405809	£210.00
MKM- Pipe Fittings	
Cheque No. 405810	£13.94
UK Fuels- Petrol	
Cheque No. 405811	£8.92
UK Fuels- Fuel Card	
Cheque No. 405812	£7.73
Robinsons of Wingate- Catering	
Cheque No. 405813	£165.00
Roberts Tours- Coach Hire	
Cheque No. 405814	£945.00
Robinsons of Wingate- Catering	
Cheque No. 405815	£382.80
Wingate Community Association- Room Hire	
Cheque No. 405816	£84.00
Wingate Community Association- Play Scheme	
Cheque No. 405817	£1519.00
TSL- Fertilizer	
Cheque No. 405818	£560.80
Clerk- September Office Allowance	
Cheque No. 405819	£50

Clerk- Line Rental and Calls

Cheque No. 405820 £45.00

Park Keeper- Line Rental and Calls

Cheque No. 405821 £45.00

Clerk- Postage Refund

Cheque No. 405822 £40.80

TSL- Machine Hire

Cheque No. 405823 £720.00

2022/09/12/09

**REPORTS**

(a) **The Clerk**

There were no reports from the Clerk.

(b) **Members**

There were no reports from Members.

(c) **County Councillor**

There was no County Councillor report.

2022/09/12/10

**SCHEDULE OF ONGOING MATTERS**

It was noted that BT had advised that there should be a working phone in the phone box on Salters Lane and following a query it was noted that the sale of the Woodmans Cottage allotment site was being delayed because of registration issues needing to be addressed by the Land Registry.

The Chairman raised the potential for a water supply to be installed at the Market Crescent allotment site although it was felt this should be noted with no further action taken.

**RESOLVED** that the schedule of ongoing matters be noted.

**CERTIFIED TRUE RECORD**



CHAIRMAN .....

DATE .....